



## CITY OF BAINBRIDGE ISLAND

### FOR IMMEDIATE RELEASE

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### MEDIA CONTACTS

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### E-Billing for City Water and Sewer Available in March

**Bainbridge Island, Wash.**, (February, 2015) Beginning in March, City of Bainbridge Island water and sewer customers will be able to sign-up for electronic billing (e-billing). At this time, the City is not charging a fee for this service. The purpose of introducing e-billing as an option is to provide increased convenience for customers who prefer to pay their bills electronically, as well as to have a positive impact on the environment by reducing paper usage.

City water and utility customers will be able to view and pay their bill online by visiting <https://cityofbi.afts.com> and creating an account. After creating an account, customers can log-in with their user name and password and sign up to receive a PDF file e-bill. Customers will be able to open the PDF with the same password they use for their account. Signing up for e-billing does not automatically discontinue paper bills. To receive only an e-bill, customers will need to choose that option through the **manage account** settings.

If you are currently signed up to pay by automatic payments, there will be no changes to how your payments are processed, but you will have the option to stop paper billings and receive only an e-bill. Creating an online account will allow you to view your prior bills, making it easier to review your history.

If you have questions about e-billing contact us Christy Shipman, Utility Billing and Accounts Receivable at 206.780.8603, or by email at [finance@bainbridgewa.gov](mailto:finance@bainbridgewa.gov)

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